**Bristol Poverty Institute presents**

**Poverty and Social Justice in a Post-COVID World**

***The Seventh Peter Townsend Memorial Conference***

**5-6 June 2024 (in-person and online)**

**TRAVEL BURSARIES**

The Bristol Poverty Institute (BPI) are keen to encourage non-academic attendance at our conference, but we recognise that not everyone has the financial means to cover travel to attend an in-person event in Bristol. We are therefore pleased to announce that we are making some UK travel bursaries available to conference attendees on Day 1, for whom transport costs would be a barrier to participation. Please note that funds are limited, so please be respectful and only apply for these bursaries if you genuinely need them.

Applications will be reviewed on a rolling basis until the budget has been used up or the **deadline of Wednesday 29 May**, whichever is sooner. The [bursaries webpage](https://www.bristol.ac.uk/poverty-institute/support-for-researchers/bpi-conference-bursaries/) will be updated once all bursaries have been awarded, so please do check this website and we also encourage you to contact the BPI team via [bpi-conference-2024@bristol.ac.uk](mailto:bpi-conference-2024@bristol.ac.uk) to check availability before completing your application.

If you are awarded a bursary, the BPI can reimburse **return economy travel to the conference venue to/from one location** within the UK (i.e. your home or work address) up to a specified amount. Award recipients should use the mode of transport which offers the best value for money where possible and practical, and we would normally expect travel to be via public transport for both economic and environmental considerations.

Successful applicants will need to purchase their own travel tickets and retain receipts for all purchases. If you are driving, you will be reimbursed at a fixed rate per mile. Upon arrival at the conference, they will then be provided with an expenses claim form to complete and submit to a member of the BPI team along with the original receipts (photocopies cannot be accepted). We recommend that you also take a photograph or photocopy of the receipts for your own records. Costs up to the agreed value will then be reimbursed via bank transfer. Please only claim back costs which have been approved by the BPI team in advance.

Attendees who wish to apply for a bursary need to submit the application form on the following page to [bpi-conference-2024@bristol.ac.uk](mailto:bpi-conference-2024@bristol.ac.uk). Please also direct any queries to the BPI team via this email address.

# Application form

Please complete all sections and delete the italicised guidance notes before submission.

|  |  |
| --- | --- |
| **Name** |  |
| **Organisation/company** |  |
| **Sector** | *E.g. Third sector, private sector, or others as applicable* |
| **Journey origin** | *Where are you travelling from?* |
| **Mode of transport** | *E.g. Train/bus/driving* |
| **Ticket type (bus/train) or mileage (car)** | *E.g. Economy return (off-peak) ticket or 120 miles return drive* |
| **Cost** | £  *If driving, please enter “TBC based on UoB mileage rate”* |
| **Justification** | *If other modes of transport are available which are more economical/environmentally friendly, please justify why you require the above mode of transport. If this does not apply, please enter N/A* |
| **Declaration**  I confirm that I am requesting a travel bursary to cover travel costs which will enable me to attend the Bristol Poverty Institute Conference in-person day in Bristol on Wednesday 5 June 2024, and that all information provided is correct to the best of my knowledge. I confirm that I am not from an academic institution or otherwise in a salaried role which could cover my travel costs, and I therefore require this contribution to attend. | |
| **Signature (digital signature accepted)** |  |
| **Date** |  |